

**LIVERPOOL GOVERNANCE FORUM**  
**AGM (10:15 on Tuesday 7<sup>th</sup> November, 2023)**  
**Held at Mossfits Lane Primary School, Wavertree, Liverpool L15 6UN**

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**1.0 Welcome by Michael Morris, LGF Chair:**

MM opened the meeting at 10:20 and welcomed everyone present, with a special welcome to Michelle Hayward (King David High) who was attending her first LGF meeting.

**Present:** Michael Morris, Andy Chadwick, Dave Cadwallader, Maureen McDaid, Richard Lovegrove, Dave Owens, Marlene Taylor, Joyce Smith, Michelle Hayward and David Blythe.

**Apologies:** Haley Igboke, Avril O’Brian, Peter Devaney, Danielle Azanuwha, Ian Smith and Paula Anderson.

**2.0 Approval of the 2022 AGM minutes:**

It was proposed by RL, seconded by DO, and unanimously approved that the minutes were a true and accurate record. There were no matters arising from the minutes.

**3.0 Secretary/Treasurer’s report:**

The Statement of accounts for the year ending 31<sup>st</sup> August, 2023 was shared before the meeting. DB advised this was his 9<sup>th</sup> and final accounts report in the combined role of Secretary/Treasurer. DB informed the meeting that the LGF would revert back to having two posts in the future; Treasurer and Secretary.

Income for the year was £3,105 with payments received from the Headteacher Association’s ALSSH and LPHA. Payment from LASH was only received in late September and £625 will therefore appear in next year’s accounts. We also received several small payments totalling £105 when we invoiced schools, where governors who booked-in to the May conference, did not subsequently apologise for their non-attendance.

Turning to expenditure, this totalled £4,559:40. However, it should be noted that £2,000 was transferred to open the new Lloyd’s account. Hence, the actual expenditure was only £2,559:40 which is in-line with previous years.

It was noted the LGF has a healthy bank balance of £2,000 (Lloyd’s) plus £3,070:62 (HSBC) making a total of £5,070:62.

It was proposed by DO, seconded by RL, and, unanimously agreed that the statement of accounts for 2022/23 should be accepted.

**4.0 Chair’s 2022/23 report and formal presentation of the 2023 LGF Annual Review:**

MM advised the 2023 LGF Annual Review, which included his report, succinctly summarised the work of the LGF during the 2022/23 academic year. The document had been widely distributed to governors and headteachers across the city. However, MM to the opportunity to highlight the successful delivery of another LGF conference last May and also the increased demands being placed on LGF committee

members to serve on school panels. MM finished by paying special thanks to DB and PA for their continued hard work in the administration of the LGF.

#### **5.0 LGF Revised constitution dated 4<sup>th</sup> October, 2023**

This revised document had been previously agreed upon by the LGF committee at its September, meeting and recommended to be accepted at the AGM.

The key changes were made to reflect that some schools had converted to Multi Academy Trusts (MATs). It was, therefore, most important to reflect this to ensure clarity and understanding, and ensure LGF continues to represent the voice of governance at all levels, including local school council's whose powers derive from the scheme of delegation agreed by the Trust's Board.

It was proposed by MT, seconded by MMcD, and, unanimously agreed that the proposed version should be accepted and the website updated accordingly.

#### **6.0 Equality, Diversity & Inclusion (EDI) Statement:**

This important statement was shared in advance of the meeting for consideration by members. It was proposed by DC, seconded by MT, and, unanimously agreed that the statement should be adopted by the LGF and it should appear on the front page of the LGF Website.

#### **7.0 Election of officers / Committee members / Representatives for 2023/24:**

Appendix One summarises the election outcomes agreed at the meeting and the appointments to the various educational strategic committees.

#### **8.0 Any other business:**

There being no further business, the meeting was closed at 10:45.

## APPENDIX ONE

Summary of the 2023/24 Officers, Committee Members and Representatives elected/appointed at the 2023 LGF AGM held on 7<sup>th</sup> November, 2023.

### OFFICERS:

OFFICER	PROPOSED BY	SECONDED BY
<b>Chair:</b> Michael Morris	Dave Cadwallader	Dave Owens
<b>Vice-Chair:</b> Maureen McDaid	Michael Morris	Marlene Taylor
<b>Secretary:</b> David Blythe	Maureen McDaid	Andy Chadwick
<b>Treasurer:</b> David Owens	David Blythe	Richard Lovegrove

### COMMITTEE MEMBERS:

COMMITTEE MEMBERS	ASSOCIATE COMMITTEE MEMBERS
Danielle Azanuwha	Barbara Murray
Dave Cadwallader	Mark Rea
Andy Chadwick	Joyce Smith
Peter Devaney	
Hayley Igbokwe	
Richard Lovegrove	
Avril O'Brian	
Ian Smith	
Marlene Taylor	
Michelle Hayward	

### LGF REPRESENTATIVES ON STRATEGIC EDUCATIONAL COMMITTEES:

LIVERPOOL GOVERNANCE FORUM REPRESENTATIVES	
LIVERPOOL LEARNING PARTNERSHIP BOARD	Trustee/Director: Michael Morris
LIVERPOOL LEARNING PARTNERSHIP All Learners Strategic Group	Dave Owens & Peter Devaney <i>NB: One vacancy</i>
LIVERPOOL LEARNING PARTNERSHIP Learners Who Need More Strategic Group	Avril O'Brian, Hayley Igbokwe & David Blythe
LIVERPOOL SCHOOLS FORUM Primary Member Governors	Andy Chadwick, Dave Owens & Marlene Taylor
LIVERPOOL SCHOOLS FORUM Secondary Member Governors	Maureen McDaid & Michelle Hayward
LIVERPOOL SCHOOLS FORUM Special Member Governors	David Blythe <i>NB: One vacancy</i>
LIVERPOOL SAFEGUARDING CHILDREN PARTNERSHIP (LSCP)	Danielle Azanuwha
SEND JOINT COMMISSIONING BOARD	Michael Morris / Maureen McDaid
LIVERPOOL ADMISSIONS FORUM	Avril O'Brian
LCC Priority 4 Education Improvement Group	Michael Morris