

LIVERPOOL GOVERNANCE FORUM
Committee Meeting (10:45 on Tuesday 7th November, 2023)
Mossfits Lane Primary School, Wavertree, Liverpool L15 6UN

1.0 STANDARD ITEMS:

1.1 Welcome and Apologies

MM opened the meeting at 10:45 and welcomed everyone present.

Present: Michael Morris, Andy Chadwick, Dave Cadwallader, Maureen McDaid, Richard Lovegrove, Dave Owens, Marlene Taylor, Joyce Smith, Michelle Hayward and David Blythe.

Apologies: Haley Igboke, Avril O'Brian, Peter Devaney, Danielle Azanuwha, Ian Smith and Paula Anderson.

1.2 Declaration of Pecuniary Interest

Members present completed the 2023/24 annual declaration form.

1.3 Minutes of the Previous Meeting

The minutes of the previous meeting had already been agreed upon by email and posted on the LGF website.

1.4 Matters Arising

1. Contact Jo McCarthy regarding a meeting with MM & MMcD.

MMcD advised Jo would be happy to meet to discuss matters of mutual interest and would now firm up a convenient date.

2. Cost of the Key subscription for LGF committee members.

DB advised this needed to be routed through the SIL GovernorHub/Key administrator and had already raised this with DC to progress the matter.

3. New governor induction pack.

MM reported an initial meeting had been held with DC, DB & PA to progress the document, and a further meeting is planned. It is hoped to present a draft document to the committee probably at our January meeting.

4. Contact Kensington Primary School to host a future meeting.

MMcD advised that they would be happy to host a meeting in the new year, possibly Tuesday 30th January, 2024.

5. Draft revised LGF constitution.

DB reported this had been circulated to members and approved at the AGM and the matter therefore closed.

6. Clarity on governor numbers for the LSF committee.

DB advised this had been reported at the AGM e.g. 3 primary, 2 secondary, and 2 specials. This matter is now closed.

2.0 LGF Matters and Events

2.1 Finance

DB advised the HSBC bank account balance on the 31st October, was £3,660:22. We should be able to close the account no later than the calendar year-end and transfer all outstanding funds to the new Lloyd account.

DO advised £2k had recently been transferred from the HSBC account to open the new Lloyd bank account, and after completing the necessary documentation, was now fully set up and operational.

2.2 Feedback from Events

Not Applicable

2.3 Future Events

MM suggested we hold another conference next May and asked members to give some thought to suitable topics, which we could discuss at the December meeting.

DC advised he would check the availability of the LA lead on Ethical Leadership to be our guest speaker at the December committee meeting or an alternative future meeting.

2.4 Website

DB reported that the website is up to date.

2.5 X (previously Twitter) Account

DB reported he had received a brief report from AO who had sent her apologies and hoped to be at the December meeting.

We now have 682 followers and 511 following. AO had also requested we consider topics to tweet.

DC asked if we should be using 'Instagram' and would check with the SIL Marketing Team for some guidance.

2.6 Others

Not Applicable

3.0 Feedback from Representatives

3.1 Liverpool Schools Forum

MMcD advised the LSF structure had been simplified by the merger of the Budget Scrutiny subcommittee and Formula subcommittee into one group.

At the last meeting held on 26th October, service providers funded by the LSF provided feedback on their outcomes and how they make an impact. It also allowed the LSF committee to scrutinise and challenge.

3.2 LLP Executive Board

MM advised the LLP was set up about 10 years ago and was currently in the process of reviewing its relevance and future direction.

3.3 LLP All Learners

DO reported he had attended a Zoom meeting where a range of topics had been discussed including the: reading festival, Family learning funding for up to 100 schools, the Maths party which took place on 29th September, and an update on the mental health project. Future priorities included: Reading, Continuing the mental health programme, and School attendance (shift culture to make school appealing to pupils).

3.4 LLP Learners Who Need More

DB attended a Zoom meeting on 4th October, when similar items were discussed. DB also mentioned the LLP weekly briefing was providing members with ongoing updates on key matters.

3.5 Liverpool Safeguarding Children Partnership (LSCP)

DA was not available to provide an update.

3.6 Other

3.6.1 LCC priority 4 educational improvement group

MM & DC had attended a recent meeting. The key priority was to recruit more school governors to address the shortage in Liverpool schools and the group was working closely with 'Governors for Schools' to provide support.

The recruitment and retention of school staff was a further key priority that needed addressing.

3.6.2 SEND joint commissioning board

MMcD advised she had found this important work most interesting. The group comprises representatives from the NHS, LA, teachers, and the

voluntary sector. However, more representatives from schools were required.

Making the 'local offer' to meet the special needs of children and young people is still rather challenging and there was a real shortage of providers to help meet needs.

4.0 Other items

There were no further matters arising and MM closed the meeting at 11:55.

Time and date of future meetings

1. Tuesday 5th December, 2023 at 10 am at Hope School, 251 Hartsbourne Avenue, Liverpool, L25 2RY
2. Tuesday 30th January, 2024 at 10 am. Venue to be confirmed.
3. Tuesday 26th March, 2024 at 10 am. Venue to be confirmed.
4. Tuesday 14th May, 2024 at 10 am. Venue to be confirmed.
5. Tuesday 2nd July, 2024 at 10 am. Venue to be confirmed.

Summary of actions from the meeting

1. MMcD to Firm up a meeting with Jo McCarthy for MM & MMcD
2. DC to investigate the cost of The Key membership for the LGF committee
3. DC to check the availability of LA Lead for Ethical Leadership to be a guest speaker
4. MM to update the committee on the progress of the New governor induction pack
5. DC to seek advice from the SIL Marketing Team regarding the benefits of opening an Instagram account