

LIVERPOOL GOVERNANCE FORUM

Minutes of Committee Meeting held at 10:00 on 26th March, 2024 at
Hope School, 251 Hartsbourne Avenue, Liverpool L25 2RY

The meeting commenced at 10:00

Guest Speaker: N/A

1.0 STANDARD ITEMS:

1.1 Welcome and Apologies

Present: Maureen McDaid, David Blythe, Dave Cadwallader, Joyce Smith
Marlene Taylor, Michelle Hayward and Dave Owens.

Apologies: Andy Chadwick, Michael Morris, Avril O'Brien and Richard Lovegrove.

Extended Absence - An email apologising for her absence for the near future has been received from Avril O'Brien due to personal reason. (NB: Personal letter to committee members circulated). Members sent their best wishes to AO'B and her family. AO'B is happy to continue with her involvement with the LGF X (Twitter) account.

Resignation – The resignation of Haley Igbokwe has been received, please see attached, stating she has been unable to offer the commitment to LGF she wished and thanked members for her experience whilst being part of the Forum. Members were sorry to note Hayley's resignation and offered their best wishes for the future.

In the absence of MM, the meeting was chaired by MMcD.

1.2 Declaration of Pecuniary Interest

No changes to previous information were declared.

1.3 Minutes of the Previous Meeting

The minutes of the previous meeting had already been agreed upon by email and posted on the LGF website.

1.4 Matters Arising

Actions	
DC is to be provided with a list of schools that do not subscribe to LGF	DB
DO to be contacted regarding the availability of Mosspsits School for the LGF meeting to be held on 26.3.24	PA
Venues for forthcoming LGF meetings to be investigated	PA/DB

*It was agreed that DB will provide a list of school that do not subscribe to LGF after the Easter Break when an updated list will be available.

*MMc and MM met with Jo McCarthy Director of Education, Archdiocese of Liverpool. As a result of the meeting MMc is to forward dates and venues for LGF meeting, details of the LGF website and Conference detail for her to circulate in her weekly newsletter.

Jo McCarthy indicated that she is happy to address a future LGF meeting.

MMc said the meeting had been positive and she is to draft an email containing details of LGF and forthcoming events. PA is to forward the email to Jo McCarthy and her secretary once their email addresses have been shared.

*MMc is to draft a message to encourage governors to join LGF which is to be highlighted at the next Chair of Governors meeting.

*Future LGF Meeting Venues – After discussion it was agreed that following schools will be approached to see if they are willing to host the LGF meetings:
14/05/24 - MMc to approach St Austin’s Catholic Primary School, Riverbank Rd, Liverpool L19 9DH.

2/07/24 - MH to approach St Julie’s Catholic High School, 51 Woolton Street, Liverpool L25 7TN.

AO’B had indicated that St Paul’s and St Timothy ‘s Catholic Infant School, Parkside Drive, Liverpool L12 8RP is happy to host a future LGF meeting, contact details: j.starkey@spst@liverpool.sch.uk DB is to approach Belle Vale Community Primary School, Besford Rd, L25 2QF as possible future venue.

It is hoped that the dates of LGF meetings for the remainder of the academic year could be confirmed asap.

It was noted that parking facilities/accessibility are often a contributing factor when choosing a venue. LGF donates £25 per meeting to the host schools.

2.0 LGF Matters and Events

2.1 Finance

DO confirmed the LGF funds currently stand at £4957.42. It was noted that £50 for Hope School and the cost of admin' support for this academic year so far is still to be processed. The cost of the next LGF Conference will also need to be deducted from the above total.

DC shared that the organisation 'Governors for Schools' are still funded as a charity but 'Inspiring Governance', which is government funded, is to have its funding withdrawn.

2.2 Feedback from Events

There have been no events since the last LGF meeting.

2.3 Future Events

Conference – It was agreed to defer the Conference to mid-November. A firm proposal regarding the focus of the Conference is needed before the end of the academic year.

A discussion took place regarding appropriate topics for the Conference.

Members were reminded that the topic must be related to governance.

Members were encouraged to approach their own governing boards to ask what they would like to see discussed at Conference. It was noted Conferences are usually well attended.

Suggested topics included: Behaviour, SEND, Funding, Parental Support, Governor Welfare and Staff Welfare. Ethical Leadership was also suggested as a topic. DC commented that SIL have delivered several events on this topic but attendance had been poor but it could be considered as a 'fall back' topic.

2.4 Website

DB confirmed the LGF website was up to date.

2.5 X (Twitter)Account

Posts to be forwarded to AO'B for uploading to the LGF X account are:

1. A request for topics for the November LGF Conference. AO'B is to be asked to feedback any responses she receives.
2. An invitation to all governors to attend the next LGF meeting to be held on 14/05/24.

2.6 Others

Not applicable

3.0 Feedback from Representatives

3.1 Liverpool Schools Forum

The meeting held on 13/03/24 was attended by DO/DB. It was noted that Liverpool Learning Partnership will be contacting schools regarding a new agreement as the current agreement has ended. The next LSF Full Committee meeting is to be held at 1:00 on 3/07/2024 but there may be sub-committee meetings prior to this date.

3.2 LLP Executive Board

There have been no meetings since the last LGF meeting.

Extraordinary meeting called for next month, date to be confirmed. Elaine Rees, CEO is to address the meeting on future LLP structure and strategy.

3.3 LLP All Learners

No feedback available

3.4 LLP Learners Who Need More

It was noted the termly meeting had been held where Elaine Rees expressed an opinion that she was not sure if sub-committees will continue in the future. The meeting was poorly attended although they are fully supported by school governors.

3.5 Liverpool Safeguarding Children Partnership (LSCP)

There have been no meetings since the last LGF meeting.

3.6 Ethical Leadership/Other

Not Applicable

4.0 Other Items:

The Key – DB enquired if governors are using the resource and reminded them how useful this knowledge resource was.

It was noted Governor Hub has bought out The Key and it is now known as The Knowledge.

Time and Date of the Next Meeting

Tuesday 14 May 2024 at 10:00 – St Austins, Riverbank Rd, Liverpool L19 9DH to Be confirmed.

Tuesday 2 July 2024 at 10:00 – St Julie’s Catholic High School, 51 Woolton St, Liverpool L25 2QF

The meeting concluded at 11.01.

Actions	
Email to be prepared re LGF overview/meeting details to be sent to Jo McCarthy/her secretary	MMc/PA
Contact details for the above to be shared with PA	MMc
Message encouraging new LGF members to be prepared and shared at Chair of Governor Meeting	MMc
All committee members to ask their respective Boards what topic they would like to be discussed at the November Conference	All