

## LIVERPOOL GOVERNANCE FORUM

### ANNUAL GENERAL MEETING

AGM held at 10am on Tuesday 16<sup>th</sup> November 2021 in the Stanley Room,  
St Mary's Millennium Centre, West Derby Village, Meadow Lane, Liverpool, L12 5EA

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1. KD welcomed all to the meeting.
2. **Present:** Kathy Desmond (Chair), David Blythe, Dave Cadwallader, Dave Owens, Maureen McDaid, Mary Donahue, Marlene Taylor.

**Visitors:** Carmel Robinson, Nicola McCloy, Katie Atkinson, Richard Lovegrove, Alex Thorpe.

**Apologies:** Danielle Azanuwha, Cliff Barton, Frank McFarlane, Andy Chadwick, Avril O'Brien, Barbara Murray, John Thornhill, Michael Morris, Annamaria Roberts.

3. **Approval of the minutes for the 2019 AGM held on 20 October 2020:**

It was unanimously agreed that the minutes of the previous AGM held on 20 October 2020 were a true and accurate record.

There were no matters arising from the minutes.

4. **Treasurer's financial report for the academic year 2020/21:**

DB advised that this was his 6th report as treasurer and extended his thanks to members for their support during the year. The report had been circulated prior to today's meeting via email.

DB highlighted that income was down on the previous year due to the impact of Covid. It was noted that the development of the new LGF website was a once only payment however there will be an annual maintenance payment incurred for subsequent years.

It was also noted that no LGF conferences had been held during the Covid pandemic so little monies had been spent. Subscriptions from schools had been suspended during the Covid pandemic but are about to be reinstated. This will have a positive effect on LGF income.

The bank balance on the end of the reporting period was £2798.62. DB confirmed his belief that the balance was sufficient to carry out LGF business until expected income from subscriptions is received during the coming year.

5. **Chairs 2020/21 report and presentation of Annual Review followed by any questions or queries resulting from report:**

KD confirmed that the Annual Review 2020/21 had been circulated and was uploaded to the LGF website. DB was thanked for his hard work in compiling/presenting the report. All members of the LGF committee were also thanked for their work and attendance throughout the year as was PA for her secretarial services.

KD highlighted the service and support provided by Cynthia Carmichael, Pauline Warrington and Howard Harris, all of whom have recently resigned after many years' service on the LGF.

KD highlighted how difficult it had been to carry out LGF responsibilities during the pandemic especially when face to face meeting were not possible. KD noted this was exacerbated on occasion by poor internet connection and lack of equipment. She suggested

that individual schools should provide their Chair of Boards with a laptop and appropriate internet access to ensure they are able to carry out their responsibilities. This would promote equal rights and ensure everyone has the opportunity serve as Chair regardless of their circumstances.

KD said it had been a privilege to work with her LGF colleagues and thanked all members of the committee for sharing their expertise and experience and making her role as Chair of LGF easier.

KD was proud that LGF had tackled some of the important issues in education such as staff welfare, SEND, attachment in the classroom, governing body self-assessment etc. She highlighted that the topic for discussion at the next LGF conference will be 'The importance sleep and it impact the brain function of pupils, parents, and educators'.

KD said a final thank you to all LGF members as she stood down as the Chair of LGF.

#### **6. Election of Officers/ Committee Members for 2021/22:**

The officers, committee members, associates and representatives elected for the 2020/21 academic year are summarised in Appendix A.

The role of Chair - MM had indicated that he was happy to serve in this role. This was proposed by DB, seconded by MMc and unanimously agreed.

The role of Vice Chair - FM had indicated that he was happy to serve in this role. This was proposed by DO, seconded by CB and unanimously agreed.

The role of Secretary /Treasurer- DB had indicated that he was happy to serve in this role. This was proposed by AO'B, seconded by DC and unanimously agreed.

LGF representatives were then discussed and agreed. Vacancies were highlighted and volunteers requested. Noted MM role as representative for Priority 4 need to be included in the list of representatives.

DB indicated that he was prepared to relinquish his role as Treasurer if another member would accept the role.

MT also indicated that she would be prepared to stand down as representative on the SEND Joint Commissioning Board if a suitable volunteer could be found. It was agreed that more information was needed about this role before members could make an informed choice.

It was noted that KD had agreed to be an associate member going forward as were Mary Donohue and Mark Rea

#### **7. Any other business / Close:**

NGA subscription – It was agreed to renew the NGA subscription. DB is to update the members list considering recent resignations and forward the updated list to NGA to ensure members receive the NGA newsletter etc.

DB took opportunity, on behalf of all LGF members, to thank KD for the sterling work she has done over many years on behalf of LGF, highlighting her commitment and dedication and how she had always led from the front in raising the profile of LGF.

The AGM concluded at 11:11

**Appendix A**  
**LIVERPOOL GOVERNANCE FORUM**  
**AGM ON TUESDAY 16<sup>th</sup> NOVEMBER 2021**  
**OFFICERS, COMMITTEE MEMBERS, ASSOCIATES AND REPRESENTATIVES**

**OFFICERS:**

OFFICER	PROPOSED BY	SECONDED BY
<b>Chair:</b> Michael Morris <b>Vice-Chair:</b> Frank McFarlane <b>Secretary / Treasurer:</b> David Blythe	Maureen McDaid Dave Owen Avril O'Brien	David Blythe Cliff Barton Dave Cadwallader

**COMMITTEE (Member's offering themselves for re-election/election):**

COMMITTEE MEMBERS	ASSOCIATE COMMITTEE MEMBERS
Danielle Azanuwha Cliff Barton Dave Cadwallader Andy Chadwick Maureen McDaid Avril O'Brien Dave Owens Marlene Taylor John Thornhill Barbara Murray <b>NB: 1 Vacancy</b>	Kathy Desmond Mary Donohue Mark Rea

**REPRESENTATIVES:**

LIVERPOOL GOVERNANCE FORUM REPRESENTATIVES	
LIVERPOOL LEARNING PARTNERSHIP BOARD	Director: Michael Morris Observer / Representative: Mary Donohue
LIVERPOOL LEARNING PARTNERSHIP All Learners Strategic Group	Michael Morris, Frank McFarlane & Andy Chadwick ( <i>Dave Owens, reserve / back up</i> )
LIVERPOOL LEARNING PARTNERSHIP Learners Who Need More Strategic Group	Avril O'Brien and David Blythe <b>NB: One vacancy</b>
LIVERPOOL LEARNING PARTNERSHIP Maths Group	Dave Owen
LIVERPOOL SCHOOLS FORUM Primary Members	Cliff Barton, Andy Chadwick, Dave Owens and Marlene Taylor
LIVERPOOL SCHOOLS FORUM Secondary Members	Maureen McDaid and John Thornhill
LIVERPOOL SCHOOLS FORUM Special Member	David Blythe <b>NB: One vacancy</b>
LIVERPOOL SAFEGUARDING PARTNERSHIP	Frank McFarlane

SEND JOINT COMMISSIONING BOARD	Marlene Taylor
LIVERPOOL ADMISSIONS FORUM	Avril O'Brian